

**Eastern Florida State College Libraries  
Privacy Protocol**

**August 2013**

**Commitment to Privacy**

The Eastern Florida State College (EFSC) Libraries value each individual's privacy concerning use of library resources and actively seek to preserve those privacy rights. Although the Libraries make every effort to protect the privacy of user circulation records and computer use, they may be obligated to release such information to law enforcement agents in response to a search warrant, subpoena, or other lawful directive issued in accordance with the Foreign Intelligence Surveillance Act, 50 U.S.C. 1801, et seq., as amended by the USA PATRIOT Act (Public Law 107-56). Under certain circumstances, library staff may be prohibited from informing users that the Libraries received such a request.

The following information explains privacy policies relating to various library services. However, in legal terms, these shall not be construed as a contractual promise, and the Libraries reserve the right to amend policies at any time without notice. Privacy and public records obligations of the Libraries are governed by College policy, pertinent Florida statutes and by any applicable U.S. federal laws.

**Use of Public Workstations in the EFSC Libraries**

When visiting the EFSC Libraries, users must log on to public workstations with their MyEFSC username and PIN, or Guest EFSC user ID for persons not currently affiliated with the College. Log-on records may be used to identify who has used a computer during a specific time period.



Library circulation records are confidential information. Library staff will not give out the name of a person who currently has an item to another library user, and will not release this