

Tenure Application

Name (Printed): _____ Campus: _____

Date hired as F/T faculty (Month, Year): _____

Degrees awarded and dates: _____

To apply for tenure, please do the following:

- (1) By May 1 of your second or third year, notify your Provost of your intent to apply for tenure during the Fall Term of the next academic year.
- (2) By October 1, submit this application, along with the review authorization form, to your supervisor.
- (3) By January 10 of the Spring Term of the year of tenure consideration, submit your tenure portfolio to your supervisor.

The timeline for consideration is:

- (1) By January 20, your supervisor will submit this application and your portfolio to the Campus Tenure Committee.
- (2) By February 1, the Campus Tenure Committee will have met and made a recommendation to the College-wide Tenure Committee and copied to your supervisor.
- (3) By February 21, the College-wide Tenure Committee will have met and made a recommendation to the Provost.

For criteria #1 and #2, include the following in your portfolio:

Copies of three signed and dated Instructional Faculty Evaluation Performance Review Form

Copies of student opinion surveys for each section taught in the first five semesters as part of your full-time load

Evidence of significant and ongoing contribution and/or participation in professional development activities. Evidence may include but is not limited to: (a) certificates of completion, (b) unofficial transcripts with explanation of what courses you took, (c) agendas from conferences you attended, or (d) a copy of your BCC training record limited to your time as a full-

III. CAMPUS-BASED TENURE COMMITTEE RECOMMENDATION

Members of the committee:

Committee Chairperson:

We recommend this applicant for tenure.

We do not recommend this applicant for tenure.

Justification for non-approval is:

Committee Chairperson Signature: _____

Date: _____

IV. TENURE AND PROFESSIONAL DEVELOPMENT COMMITTEE RECOMMENDATION

Members of the committee:

Committee Chairperson:

We recommend this applicant for tenure.

We do not recommend this applicant for tenure.

Justification for non-approval is:

Committee Chairperson Signature: _____ Date: _____